



Mattlidens gymnasium: IB Admissions policy

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1.Mission statement

Mattlidens Gymnasium provides excellence in teaching and learning, in a tolerant, compassionate and open-minded international environment. We support students in developing their potential as critical thinkers and creative life-long learners, by actively involving them in the learning process and their community.

2.General

All those who have completed comprehensive school (or the equivalent) are eligible to apply to the preDP year at Mattlidens gymnasium. Admission is based on academic achievements (GPA). The application must be submitted via the joint application system “Opintopolku / Studieinfo / Studyinfo” (<https://opintopolku.fi/wp/fi/>). See **2. Applicants from Finnish comprehensive schools** and **3. Applicants from outside the**

Finnish system for more details on the application process. There are 50 study spots available in the preDP year.

Depending on availability, it may also be possible to apply directly to the IB Diploma Programme (DP1/IB1). These applications do NOT go through the joint application system, but go directly to the school. See **4. Applying directly to the IB diploma programme (DP1)** for details on how to submit the application.

Applications which do not follow the procedures outlined below will not be considered. Please read the instructions carefully and be in touch with the DP Coordinator if you have any questions about the application process (contact information can be found on the [school website](#)).

3. Applicants from Finnish comprehensive schools

Applicants who apply with a certificate from a Finnish comprehensive school MUST complete their application in the joint application system "**Opintopolku / Studieinfo / Studyinfo**" (<https://opintopolku.fi/wp/fi/>) by the deadline (the system is open for several weeks in February - March each year).

If multiple schools/programs are being applied to, they should be listed in order of preference by the applicant. It is also imperative to choose the correct program code: **IB-programme (special educational mission) / Lukion IB-linja (erityinen koulutustehtävä)**. Do NOT select the code for the national curriculum: Gymnasium/Lukio.

The admission points are based on the GPA (academic subjects only) from the comprehensive school report - maximum 10 points.

4. Applicants from outside the Finnish system

Those who are applying to the preDP without the Finnish comprehensive school certificate must also apply via the joint application system "**Opintopolku / Studieinfo / Studyinfo**" (<https://opintopolku.fi/wp/fi/>), but should select the "**harkinnanvarainen valinta**" / "**antagning enligt prövning**" option.

If multiple schools/programs are being applied to, they should be listed in order of preference. It is also imperative to choose the correct program code: **IB-programme**

(special educational mission) / Lukion IB-linja (erityinen koulutustehtävä). Do NOT select the code for the national curriculum: Gymnasium/Lukio.

These applicants must also submit the following documents to the school:

1. The latest school report (with explanations of the grading system)
2. The “Application Form”
3. The “School’s Appraisal of the Applicant” form - filled in at the applicant’s current school and returned to the DP coordinator directly (both of these forms can be found on the school website)

The forms are common to the IB schools in the greater Helsinki capital region (excluding the International School of Helsinki). Copies of the forms should be sent to all the schools being applied to.

All application documentation must be submitted by the deadline of **March 31st** in order to be considered. Documents can be sent by post OR email. Contact information and the mailing address can be found on the [school website](#) (please note that the mailing address is used for post and the street address for applications being sent by courier. If email is being used as the mode of submission, please make sure that the APPLICANT’S name is in the subject line of the message. Also, the school’s appraisal of the applicant form should be sent directly from the school writing the appraisal (this is a confidential document which shouldn’t be seen by the applicant) - if being sent by email, please be sure to put the APPLICANT’S name in the subject line. If being sent by post, it should come directly from the school OR in a sealed envelope with the other application documents.

5.Applying directly to the IB diploma programme (IB1/DP1)

If there are spots available, it is possible to apply directly to the IB diploma programme. The application is submitted directly to the school (NOT via the joint application system - Opintopolku / Studieinfo / Studyinfo).

These applicants must submit the following documents to the school:

1. The latest school report (with explanations of the grading system)
2. The “Candidate Application Form”

3. The “School’s Appraisal of the Applicant” form - filled in at the applicant’s current school and returned to the DP coordinator directly

The forms are common to the IB schools in the greater Helsinki capital region (excluding the International School of Helsinki). Copies of the forms should be sent to all the schools being applied to.

All application documentation must be submitted by **March 31st** in order to be considered. Documents can be sent by post OR email. Contact information and the mailing address can be found on the [school website](#) (please note that the mailing address is used for post and the street address for applications being sent by courier. If email is being used as the mode of submission, please make sure that the APPLICANT’S name is in the subject line of the message. Also, the school’s appraisal of the applicant form should be sent directly from the school writing the appraisal (this is a confidential document which shouldn’t be seen by the applicant) - if being sent by email, please be sure to put the APPLICANT’S name in the subject line. If being sent by post, it should come directly from the school OR in a sealed envelope with the other application documents.

6.Results

The names of the students who have been admitted to the preDP are published on the school’s website in mid-June, unless the student has requested that this information not be published. Admitted students must accept their study place online during the days defined for that particular year. Information about how to do this will be sent via email to all accepted students.

Applicants who have been accepted to IB1/DP1 will be notified by email in late spring. Final decisions about study spots cannot be made until it is known how many spots are available.

7.Promotion to DP1 / DP2

A student who has successfully completed the preDP year will be admitted to DP1. If it is determined by the DP coordinator, principal, guidance counselor, and subject teachers that the student has not successfully completed the preDP, they can continue their studies in Mattlidens Gymnasium National section towards the Finnish Matriculation Examination (this requires a good knowledge of the Swedish language). This also applies

to students who choose not to continue with the IB programme at the end of the preparatory year.

There are also conditions of promotion from DP1 to DP2. They are outlined in more detail in the [study guide](#).